



## **AUDIT COMMITTEE - 11TH MARCH 2015**

**SUBJECT: INTERNAL AUDIT SERVICES ACTION PLAN**

**REPORT BY: INTERNAL AUDIT SERVICES MANAGER**

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### **1. PURPOSE OF REPORT**

- 1.1 To set out for Members information in respect of an action plan of tasks with associated timelines to address the suggested improvements identified in the Corporate Governance Inspections.

### **2. SUMMARY**

- 2.1 As a result of the follow up Corporate Governance Inspection undertaken by the External Auditors an action plan is required to monitor progress and ensure actions previously identified are completed. The attached Appendix 1 summarises the issues that were identified both in the initial review and the follow up review. Actions to address the points have been identified and timescales for completion attached to each.

### **3. THE REPORT**

- 3.1 The initial Corporate Governance Inspection took place in the winter of 2013. In addressing the areas for improvement identified by the review the initial focus was on the reshaping of the annual internal audit plan and the updating of the Audit Charter to better reflect the requirements of the Public Sector Internal Audit Standards, both subsequently being presented to the Audit Committee for approval.
- 3.2 The follow up review which was undertaken towards the end of 2014 has recognised the progress made but has recommended an action plan be developed to ensure that areas for improvement identified by the External Auditors are progressed. The delivery of this action plan will be closely monitored by the Improving Governance Project Board (IGPB).
- 3.3 An action plan is attached as Appendix 1 for Members consideration.

### **4. FINANCIAL IMPLICATIONS**

- 4.1 None

### **5. PERSONNEL IMPLICATIONS**

- 5.1 None

## **6. RECOMMENDATIONS**

- 6.1 Members are asked to note the contents of the action plan, provide comment and suggestions and note the progress made to date.

## **7. REASONS FOR THE RECOMMENDATIONS**

- 7.1 To ensure that Members are aware of the work that remains outstanding and the associated timescales in order to allow the future monitoring of progress by the IGPB.

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Consultees: Mr S Harris Acting Head of Corporate Finance  
Mrs N Scammell Acting Director of Corporate Services & Section 151 Officer

Appendices:  
Appendix 1 Action Plan